

Parks and Recreation Community Center Rental Guide

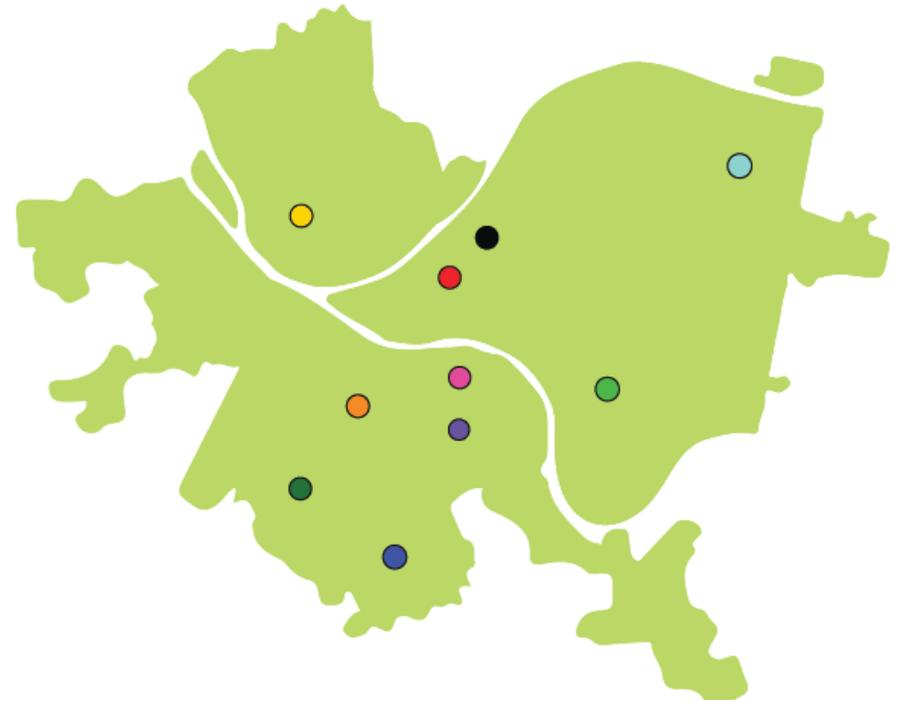
In order to issue permits for a room in one of our community centers the City needs to first ensure that staff is available at the selected senior or recreation center facility before confirming that a permit can be issued for a particular date and time. This process can be completed online using the registration website, or in person at the individual center.

To request a City senior or recreation center rental online, login to your account on the registration website, select the desired facility, and submit a request. Be sure that the rental request is within the timeframe for that particular room (see below).

Once your request is reviewed, you will receive an email confirming whether the facility is available at the selected date and time. If approved, you are then able to complete the rental, submit payment and receive your permit using the online registration site (you can also make payment at the center).

Community Center rental requests must be submitted at least 14 days in advance and no more than 90 days. If you wish to rent an available Senior Center or Recreation Center, but the 14 day deadline has passed, please contact the center directly to see if it is still possible to get a permit for the facility.

Please note, there is no alcohol allowed in any of our community centers.



Community Centers with Rentable Space

Ammon

Arlington

Jefferson

Magee

Moore

Ormsby

Paulson

Phillips

Warrington

West Penn

Center	Contact Information	Dance Studio:	Multi-Purpose Room:	Other:
Ammon	412-255-2501 2217 Bedford Avenue	10:00AM – 7:00PM Saturday-Sunday	6:00PM – 9:00PM Monday-Friday 10:00AM – 7:00PM Saturday-Sunday	Cafeteria: 10:00AM – 7:00PM Saturday-Sunday
Arlington	412-488-8397 2201 Salisbury Street		9:00AM – 9:00PM Monday – Sunday	
Jefferson	412-323-7268 605 Rednap Street	7:00AM – 10:00PM Monday – Saturday	7:00AM – 10:00PM Monday – Sunday	
Magee	412-422-6546 745 Greenfield Avenue		4:00PM – 8:00PM M-F 9:00AM-3:00PM Sat.	
Moore	412-571-3222 1801 Pioneer Avenue		9:00AM – 9:00PM Monday-Sunday	
Ormsby	412-488-8306 79 S. 22nd Street			Stage Room: Noon-9:00PM M-F 9AM-2:00PM Sat./Sun.
Paulson	412-665-3627 1201 Paulson Street		9:00AM – 9:00PM M-F Noon – 10:00PM Sat.	
Phillips	412-885-7445 201 Parkfield Street	7:00AM – 8:30PM M-F 9:00AM – 3:30PM Sat.		Cafeteria: 7:00AM-8:30PM M-F 9:00AM – 3:30PM Sat.
Warrington	412-488-8369 329 E. Warrington Avenue		10:00AM – 3:00PM M-F Noon – 5:00PM Sat.	
West Penn	412-622-7353 450 30th Street			Cafeteria & Senior Room: 7:00AM – 10:00PM Monday-Saturday

** These times are for room rentals, actual hours of operation may vary.